

PROPERTY & RECREATION COMMITTEE MEETING MINUTES

July 22, 2024

The Property & Recreation Committee of the St. Clair County Board met in the County Board Conference Room on July 22, 2024. The meeting was called to order by Chairman Jana Moll at 5:30 p.m.

Members Present:

Jana A. Moll, Chairman
Sue Gruberman
Steve Gomric
Kenneth Sharkey
Courtney Moore

Members Absent:

Lonnie Mosley, Asst. Chairman, Excused
Scott Tieman, Excused

Others Present

Sami Gruberman, County Board Office
David Holloway, Volkert

Brian Buehlhorn, County Parks Supervisor
Herb Simmons, Director 911/EMA

The Pledge of Allegiance was recited.

Roll Call was taken.

There were no public comments or questions.

A motion was made by Mr. Gomric and seconded by Mr. Sharkey to approve the Minutes from the June 17, 2024 meeting. Motion passed unanimously.

Ms. Gruberman gave the Revenue Report. Revenue share for Property and Recreation for March 2024 is \$113,431.60. MEPRD's share for this period is \$66,715.80. Cash balance for the Property and Recreation Committee is \$1,031,378.85.

A motion was made by Mr. Gomric and seconded by Mr. Sharkey to approve the Revenue Report given by Ms. Gruberman. Motion passed unanimously.

Ms. Gruberman summarized the following Committee reports:

- Various Park Sites: Brian Buehlhorn's report of visits to the various park sites.
- Trinity Services: Sarah at Trinity Services reported on July 22, 2024 that the residents are cleaning up at Silver Creek Preserve two to three days a week as weather permits. Pizzas were last delivered on July 5.
- St. Clair County Parks Grant Commission: Cycle 29 requests for payments have been processed during the last month on various projects.
- 2019 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- 2021 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- 2022 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- 2024 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- Volker Engineering: Volkert Engineering submitted two invoices for \$6,000 each for contractual services. The invoices will be paid in July.

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Mr. Buehlhorn reported the brush at St. Ellen was cleared off the trail and patched ruts. As a result, to continuous rut issues at St. Ellen park's entrance they are considering removing the gates. Silver Creek was closed due to flooding on July 16, 2024. Oil and chipping of side roads and parking lots was completed at Foley Park using Cycle 29 funding. Also, at Foley Park there was a minor, single vehicle, accident of a St. Clair County vehicle that Human Resources is working on.

Volkert had no report to give.

A motion was made by Mr. Sharkey and seconded by Ms. Gruberman to approve the Committee Reports given by Ms. Gruberman, Mr. Buehlhorn, and Mr. Holloway. Motion passed unanimously.

Brian Buehlhorn presented the following three quotes: Chesley Commercial Fence & Rail for \$20,500, Fence & Deck Depot for \$17,786, and Landscape & Fence for \$16,800. A motion was made by Mr. Gomric and seconded by Ms. Gruberman to approve a fence estimate from Fence & Deck of \$17,786 for Foley Park to enclose the old ballfield and repurpose it into a dog park. Motion passed unanimously.

A motion was made by Mr. Gomric and seconded by Mr. Sharkey to approve the Resolution to submit the application and provide matching funds for the establishment of walking trails at Foley Park.

In other business Mr. Gomric inquired about investing in trail materials for cross-country runners.

A motion was made by Mr. Gomric and seconded by Mr. Sharkey to adjourn the meeting at 5:48 p.m. Motion passed unanimously.

Respectfully submitted,

Jana Moll, Chairman
Property and Recreation Committee